

## Program Overview

**DIK-IN-AA-GAN** means  
cradle board in the Ojibwe language.

The cradleboard is one item that was (and is) both useful and practical. Babies were kept close to their mothers in this way, and it allowed mothers to do their daily work with the child right there. The baby was wrapped tightly and then laced in the board. The baby had the feeling of being secure and safe, like being in the womb. It relaxed the child allowing him/her to sleep or observe quietly what was going on.

### Our program is designed to:

- Provide an environment that encourages constructive and positive social interaction.
- Provide exposure to new and varied materials, which develop new play interests and express individual creativity.
- Encourage good personal hygiene and health habits.
- Teach proper care of materials, equipment and toys and respect others.
- Promote care for a child that respects their unique culture and promote self esteem.



Website: [www.llojibwe.com](http://www.llojibwe.com) or  
[www.llojibwe.com/earlychildhood](http://www.llojibwe.com/earlychildhood)

Leech Lake Band of Ojibwe  
DIK-IN-AA-GAN Child Care Center  
115 Sixth St NW, Suite E  
Cass Lake, MN 56633

Phone: (218) 335-8345  
Toll Free: 1-800-551-0969  
Fax: (218) 335-8255

We are located 2 blocks north of the Che-Wa-Ka-E-Gon Complex just off Hwy 2 and East of the Facility Center in Cass Lake. We have an open door policy and parents may visit the center anytime their children are in attendance. Tours may be available by calling the Center Manager in advance.



## MISSION STATEMENT

To ensure that each and every child will experience warm, personal care and a variety of developmentally appropriate opportunities for sensory, motor and language learning.

## Classroom Activity Plan

The classroom activity plans fall into three categories:

- Long Range Plans
- Weekly Plans
- Daily Schedules



The long range plans are based on the philosophy and goals of the program, the lead teacher plans weekly activities according to the daily schedule and the schedule is reviewed to assure that a routine is established and activities are appropriate for each classroom age group.

## Staff to Child Ratio

Age	Minimum Ratio	Maximum Group
Newborn <i>(6 weeks to 7 months)</i>	1:4	4
Infant <i>(8 months to 15 months)</i>	1:4	6
Pre-Toddler <i>(16 months to 23 months)</i>	1:7	6
Toddler <i>(2 years to 3 years)</i>	1:7	12
Preschool 1 <i>(3 years to 5 years)</i>	1:10	16
Preschool 2 <i>(3 years to 5 years)</i>	1:10	20

## Enrollment

**DIK-IN-AA-GAN Child Care is licensed to serve 61 children between the ages of six weeks to five years old. Before your child is accepted for enrollment you need to have a complete application and the following on file:**

- Child's Birth Certificate
- Current Immunizations
- Income Verification
- School / Work Schedule
- Tribal Verification



### DAYS & HOURS OF OPERATION

DIK-IN-AA-GAN Child Care is open Monday through Friday from 7:30 a.m. to 5:15 p.m.

### FINANCIAL ARRANGEMENTS

A pre-admission meeting will be scheduled prior to enrollment to discuss your child's schedule and financial agreements and to acquaint the families with the center environment, staff and policies. Families will be charged contracted hours with hourly rates based on each child's weekly schedule.

### PAYMENT SCHEDULE

Payments & Co-Payments are expected to be paid through payroll deduction, bank draft or money order. NO Cash will be accepted. Billing statements are mailed monthly.

## Enrollment cont...

### MEALS & SNACKS

A nutritious breakfast, lunch and afternoon snack will be provided each day. A weekly menu is posted in each classroom. Menus are approved by the Leech Lake Reservation Nutritionist and the Minnesota Child Care and Adult Food Program.

The MN Dept. of Education and US Dept. of Agriculture policy, which "In accordance with Federal Law and US Dept. of Agriculture policy, this institution is prohibited from discriminating in the basis of race, color, national origin, age, sex or disability. To file a complaint, write USDA Director of Civil Rights, Room 326-w Whitten Building 1400 Independence Ave, SW, Washington DC. 20250-9410 or call (202) 720-5964 (Voice and TDD). USDA is an equal opportunity provider and Employer."

### WAITING LIST

If the enrollment is full, a waiting list will be established. Families will be required to complete and submit all required documentation to be placed on the waiting list and will need to update their application on a bi-monthly basis.

## Culture in the Classroom

The Ojibwe culture is incorporated in the daily schedule through language, stories & crafts with respect to all cultures, religions and beliefs.

